**Maharashtra State Council Of Examination , Pune**
**OBJECTIVE QUESTION**
**FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '105'**

| SrNo | Question | Option_A | Option_B | Option_C | Option_D | Provisional Answer | Final Answer |
|---|---|---|---|---|---|---|---|
| 1 | WWW stands for _____ | World Wise Web | World wise work | World Wide Web | World wide Work | C | C |
| 2 | "Alt" Key is _____ Key. | Combination | Insert | Addition | Change | A | A |
| 3 | "Control" Key is _____ Key. | Enter | Insert | Addition | Combination | D | D |
| 4 | "PARAM" is the ---------- computer | Super | Micro | Mini | Mainframe | A | A |
| 5 | "UNICODE" is types of --------- | Application | Program | Font | File | C | C |
| 6 | ……. Means distance between Text Matter and Page Margins. | Indent | Margin | Gap | Gutter | A | A |
| 7 | …… can be used to set margins and indents in Document | Status Area | Ruler | Status Bar | Toolbar | B | B |
| 8 | …… is not a font style. | Bold | Italics | Regular | Superscript | D | D |
| 9 | …… is the short cut key to open Font dialog box. | Ctrl + F | Alt + Ctrl + F | Ctrl + D | Ctrl + Shift + D | C | C |
| 10 | …… Is a blinking straight line where we can type the matter. | Insertion Pointer | Bar Tab | Insertion Tab | Point | A | A |
| 11 | ____ Option is available only in MS-Excel Window. | Status Bar | Title Bar | Menu Bar | Formula Bar | D | D |
| 12 | _____ Means instruction to perform calculations | Text | Formula | Number | Cell Reference | B | B |
| 13 | _____ data type cannot be used as a data a cell. | Text | Formula | Tree | Number | C | C |
| 14 | _____ Bar is given at the topmost side of 'opening Screen' in Excel | Status | Title | Access | Tool | B | B |
| 15 | _____ means set of different formatting effects. | Style | Font Size | Font Group | Font | A | A |
| 16 | ……. various Transitions available in MS - PowerPoint. | Shred | Switch | Flip | All of Above | D | D |
| 17 | ……. View is used to adjust or arrange the matter in the slide. | Slide | Slide show | Outline | Slide Sorter | C | C |
| 18 | ……. view is useful to create a slide | Outline | Normal | Print Layout | None of Above | B | B |
| 19 | …… Menu is available only in PowerPoint. | Window | View | Slide Show | Format | C | C |
| 20 | .ppt extension is for _____ software files. | Ms Excel | Ms PowerPoint | Ms Presenter | Ms Word | B | B |
| 21 | ___ Is the by default Web browser of Microsoft Company | Internet Explorer | Netscape Navigator | Mozilla Firfox | Google Chrome | A | A |
| 22 | ___ Is the machine that makes www documents available. | Server | Printer | Monitor | Mouse | A | A |
| 23 | ___ shortcut key is used for refresh in Internet Explorer | F1 | F12 | F3 | F5 | D | D |
| 24 | ____ Folder shows the received Emails of Email account. | Inbox | Outbox | Sent Mail | Trash | A | A |
| 25 | ____ is an example of Application Software. | Interpreter | Operating System | Compiler | Browser | D | D |
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